

CHANGE CONTROL ACTIVITIES SCHEDULE

As Of -- WEEK ENDING 02/06/2004

No.	Item	Start Date	Details	Status	✓	Date Ended
01	PeopleSoft - HR Ref: Kari Alverson	Each Friday on PR Check Issue day	ACTIVITY: Update HR8SBOX and HR8QA databases throughout the day. LOCATION: N/A IMPACT: These databases will be unavailable during the updates.	Ongoing.		N/A
02	PeopleSoft - HR Ref: Kari Alverson	Monday to Wednesday of each Payroll week	ACTIVITY: Bring down HR8PROD Application Server from 10am Monday until 8am Wednesday LOCATION: N/A IMPACT: The server will be unavailable during this period of the <u>Payroll week</u> .	Ongoing.		N/A
03	PeopleSoft - HR Ref: Kari Alverson	Each Friday on PR Check Issue day	ACTIVITY: Database migration and application of patches to the HR Production areas from 7am until 9am LOCATION: N/A IMPACT: The server will be unavailable during this period.	Ongoing.		
04	PeopleSoft - FS Ref: Cheri Detweiler	Each Friday between 1st & 2nd PR Check Issue days	ACTIVITY: Update FSSBOX, FSQA, and FSTEST databases from FSPROD data throughout the day. LOCATION: N/A IMPACT: These databases will be unavailable during the updates on those days.	Ongoing.		N/A
06	Computer Systems Ref: Rich Anderson	Each Sunday between 3am and 9am	ACTIVITY: Perform maintenance and upgrades on network systems. LOCATION: ISD Computer Room. IMPACT: All City network systems will be unavailable during this period.	Ongoing.		N/A
13	Maintenance Ref: Paul Pedron	To Be Announced	ACTIVITY: Upgrade hardware for servers Argon, Cerium, Radium. LOCATION: ISD Computer Room. IMPACT: Servers will be unavailable during this period for some City Hall GroupWise users, some City Hall NDPS Printing.	Waiting for Start Date decision.		

CHANGE CONTROL ACTIVITIES SCHEDULE

No.	Item	Start Date	Details	Status	✓	Date Ended
18	Server Update Ref: Paul Pedron, Kari Alverson	To Be Re-scheduled	ACTIVITY: Update Oracle Server from 8.1.7.2.2 to 9.0.2. LOCATION: ISD Computer Room. IMPACT: Servers affected: ALUMINUM, SILICON, BARIUM, NEON, Fleet-DATA1, HAFNIUM. Not affected: GOLD, TITANIUM, STEEL. Oracle databases will be unavailable throughout the day.	Nugget, Zinc completed (See items 69 & 70). The rest are still on hold.		
49	System Distribution Ref: Paul Pedron	Week of 01/26/2004	ACTIVITY: Distribute update of Zenworks 4 Agent. LOCATION: FAX; Fire; MSC; RDA; Parks IMPACT: A reboot will be necessary.	Completed.	✓	Week of 01/26/2004
51	System Distribution Ref: Paul Pedron	Tuesday, 01/27/2004	ACTIVITY: Distribute update of Novell Client 4.9 for NT/2K/XP. LOCATION: C.H. 4 th Floor South; C.H. 4 th Floor North. IMPACT: A reboot will be necessary.	Completed.	✓	01/27/2004
58	Power Cleanup Ref: Don Robbins	To Be Determined	ACTIVITY: Identify, label, repair dead circuits and load balance the power system. LOCATION: ISD Computer room. IMPACT: All systems will be unavailable during this period.	Waiting for new Start Date.		
64	Wiring Project Ref: Bryon Horn	Week of Monday, 02/02/2004	ACTIVITY: Start of City Hall wiring project. LOCATION: 2 nd Floor. IMPACT: To be done after business hours (5pm). Network access to workstations will be disrupted during these periods.	3 rd floor was completed 01/30/2004. 2 nd floor now in progress .		
68	ISD Computer Operations Ref: Paul Orth	Friday, 02/27/2004	ACTIVITY: Both the day shift and senior operators will be out of the office. LOCATION: ISD Computer room. IMPACT: There will be no operator support until 3:30pm when the night shift begins. Consult the Help Desk staff for access to any reports.	Waiting for scheduled Start Date.		

CHANGE CONTROL ACTIVITIES SCHEDULE

No.	Item	Start Date	Details	Status	✓	Date Ended
69	Oracle Database Servers Ref: Kari Alverson	Thursday, 01/29/2004, and Friday, 01/30/2004	ACTIVITY: Update Oracle Database Servers to 9i. LOCATION: NUGGET Databases: fire / gist / mwbt / rfst / rskd / stet / stsd / stst / tagi / test / wrkt / wtst. IMPACT: Services on these machines will be shutdown during the update.	Completed.	✓	01/30/2004
70	Oracle Database Servers Ref: Kari Alverson	Weekend of 01/31/2004	ACTIVITY: Update Oracle Database Servers to 9i. LOCATION: ZINC Databases: clkp / frmp / gtdp / idap / rskp / step / stsp. IMPACT: Services on these machines will be shutdown during the update.	Completed.	✓	01/31/2004
71	IPX Removal Ref: Raj Nagra	Friday, 01/30/2004	ACTIVITY: Remove IPX protocol. LOCATION: City Hall 1 st Floor. IMPACT: Transparent, but if any users are unable to login, they should call the Help Desk.	Completed.	✓	02/02/2004
72	IPX Removal Ref: Raj Nagra	Friday, 02/06/2004	ACTIVITY: Remove IPX protocol. LOCATION: City Hall 2 nd Floor. IMPACT: Transparent, but if any users are unable to login, they should call the Help Desk.	Waiting for scheduled Start Date.		
73	Fire Server Upgrade Ref: Don Robbins	Saturday, 01/31/2004, 10am - 10pm	ACTIVITY: Upgrade Fire1 server. LOCATION: Fire Department IMPACT: Systems unavailable during this period: Fire HQ & all fire stations; GroupWise, users' J: & K: drives; NDPS printers.	Completed.	✓	02/01/2004
74	ISD Computer Operations Ref: Paul Orth	Sunday, 02/15/2004	ACTIVITY: The computer room will be unattended because the Sunday computer operator will be out of the office. LOCATION: ISD Computer room. IMPACT: There will be no operator support all day until 8am of the following Monday.	Waiting for scheduled Start Date.		